

Sheffield and District Reform Jewish Congregation Vulnerable Adults Protection Policy

Sheffield and District Reform Jewish Congregation is committed to ensuring that vulnerable people who use our services are not abused and that working practices minimise the risk of such abuse. Staff, volunteers, trustees and directors of Sheffield and District Reform Jewish Congregation have a duty to identify abuse and report it.

Definition

Vulnerable adults are people who are over 18 years of age and are getting or may need help and services to live in the community. Vulnerable adults may be unable to take care of themselves and unable to protect themselves from harm or exploitation by other people.

Abuse can include:

- Physical,
- Financial,
- Material,
- Sexual,
- Psychological,
- Discriminatory,
- Emotional, and
- Neglect.

Abuse can take place in any setting, public or private, and can be perpetrated by anyone.

Rights & Responsibilities

Responsibilities of Sheffield and District Reform Jewish Congregation's Committee:

- To ensure staff and volunteers are aware of vulnerable adults' need for protection
- To notify the appropriate agencies if abuse is identified or suspected
- To support and where possible secure the safety of individuals and ensure that all referrals to services have full information in relation to identified risk and vulnerability
- To check staff and volunteers via the DBS (Disclosure Barring Service) that have unsupervised access to, or work with, Vulnerable Adults

Responsibilities of Sheffield and District Reform Jewish Congregation's Staff and Volunteers:

- To be familiar with the vulnerable adult protection policy
- To take appropriate action in line with the policy of Sheffield and District Reform Jewish Congregation
- To declare any existing or subsequent convictions.

Support for those who report abuse:

All those making a complaint or allegation or expressing concern, whether they are staff or volunteers or service users or carers or members of the general public should be reassured that:

- They will be taken seriously
- Their comments will usually be treated confidentially, but their concerns may be shared with the appropriate authorities if they or others are at significant risk

The Vulnerable Adult has the right:

- To be made aware of this policy
- To have alleged incidents recognised and taken seriously
- To receive fair and respectful treatment throughout
- To be involved in any process as appropriate
- To receive information about the outcome

We are also committed to reviewing our policy and good practice annually.

Signed
(on behalf of the Committee): _____ **P Kay (Chair)** _____

Adopted on: _____ **04/09/14** _____

Reviewed date: _____